

**SMITHVILLE BOARD OF ALDERMEN
REGULAR SESSION**

October 6, 2020 7:00 p.m.
City Hall Council Chambers

Due to the COVID-19 pandemic this meeting was held via teleconference.

The meeting was streamed live on the City's FaceBook page.

1. Call to Order

Mayor Boley called the meeting to order at 7:00 p.m. A quorum of the Board was present. Mayor Boley, Alderman Chevalier and Aldermen Bloemker were in attendance in the City Hall Council Chambers. Other Board members present via Zoom meeting: Alderman Sarver, Alderman Atkins, Alderman Ulledahl and Alderwoman Wilson.

Cynthia Wagner was in attendance in the City Hall Council Chamber. Staff present via Zoom: Nickie Lee, Chuck Soules, Chief Jason Lockridge, Jack Hendrix, Matt Denton and Linda Drummond.

2. Pledge of Allegiance lead by Mayor Boley

3. Consent Agenda

• **Minutes**

- September 15, 2020 Board of Alderman Work Session Minutes
- September 15, 2020 Board of Alderman Regular Session Minutes

No discussion.

Alderman Bloemker moved to approve the consent agenda. Alderman Ulledahl seconded the motion.

Upon roll call vote via teleconference:

Alderwoman Wilson – Aye, Alderman Sarver – Aye, Alderman Atkins – Aye,
Alderman Bloemker – Aye, Alderman Chevalier – Aye, Alderman Ulledahl – Aye.

Ayes – 6, Noes – 0, motion carries. The Mayor declared the consent agenda approved.

REPORTS FROM OFFICERS AND STANDING COMMITTEES

4. Committee Reports

None

Mayor Boley asked the Board if they wanted to leave the first meeting in November on November 3, or move it to November 2 because of the election?

Cynthia reminded the Board that there is a joint School Board and Board of Alderman meeting at 6:00 p.m. on November 2.

Mayor Boley asked if the Board would object to having the Board of Alderman Work and Regular Sessions after the 6:00 p.m. joint School Board/Board of Alderman meeting?

The Board all agreed to move the first meeting in November to Monday, November 2 following the joint School Board/Board of Alderman meeting.

5. City Administrator's Report

Cynthia informed the Board of some personnel changes. Cynthia indicated Steven Larson who has been hired as Finance Director taking Dan Toileikis place. Stephen will begin with us in that role on October 19. Stephen also joined this meeting via zoom.

Stephen Larson stated he was excited and honored to join the City of Smithville and he is really looking forward to working with the Board of Alderman and to serve on the City's leadership team. He said he is looking forward to continuing to help push the City forward and to be a part of that journey.

Cynthia explained that there is also an additional change to the Finance Department personnel. Last week, Finance Specialist, Nicole Williams announced her resignation effective October 9. Staff has begun recruitment for that position. Nicole has been in this position for nine years and we certainly appreciate her efforts. Cynthia noted that Stephen will be involved in the interview process to appoint someone to fill the vacancy.

Cynthia said that on Saturday, September 26, Building Inspector Jim Waddle successfully completed the exam to become certified as an ICC Residential Building Inspector. Jim is the first inspector with the City of Smithville to successfully obtain his Residential Building Inspector Certification and we are very proud of his efforts.

Cynthia provided an update on the Comprehensive Plan. During the Planning and Zoning Commission meeting next Tuesday a draft of the updated Comprehensive Plan will be updated. Staff is awaiting the draft from the consultants. That information is anticipated to be forwarded on Friday to the Planning Commission as well as members of the Board of Alderman. A Zoom invitation for the meeting Tuesday, October 13 will be sent to the Planning Commission as well as the Board of Alderman. Staff highly encourages the Board to attend. Cynthia explained that the consultants will be looking for feedback on the draft document and public comment. It is anticipated that the Planning Commission should have the final version of that document in November and it will then be brought before the Board for action at that point in time.

Cynthia explained that staff is preparing for winter weather. Based on prior Board authorizing she has signed a check for the \$8,700 request for salt. We currently have 300 tons of salt and 100 tons of sand and salt mix, so our stores are full at this time.

Chuck Soules, Public Works Director, has been working with staff to develop an RFP for contracted snow removal. The RFP was posted today. The Street Department has identified a couple of neighborhoods within the community that staff would like to target for experimental assistance through contract snow plowing. There will be training a session for the contractor. The City will provide the de-icing materials. The contractor will provide the equipment and personnel. The contractor would be paid on an hourly basis. This would free up city staff to address other areas with a goal to increase efficiency and address snow removal operations more efficiently.

Cynthia provided an update on development at the Marketplace. Price Chopper is planning a ribbon cutting and grand opening on October 14, the ribbon cutting will be at 7:30 a.m. The developers are requesting a transfer of property ownership which will be similar to the transfer of property ownership done for the land for Porter's, Taco Bell the 8,000 square foot pad site. Cynthia reminded the Board that they approved that process to be done with administrative authorization. Cynthia said we anticipate one coming forward for a pad site for a restaurant that she would approve those if there were no questions from the Board.

South of Scooter's the foundation work has begun on the 8,000 square foot pad site. Jack Hendrix, Development Director, has indicated work should begin shortly on the Herzog Development and foundation work has begun for the Nodaway Valley Bank site.

ORDINANCES & RESOLUTIONS

6. Bill No. 2872-20, Adopting the Fiscal Year 2020-2021 Proposed Budget – 1st Reading

Alderman Chevalier moved to approve Bill No. 2872-20, adopting the Fiscal Year 2020-2021 proposed budget. 1st reading by title only. Alderwoman Wilson seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Chevalier – Aye, Alderman Ulledahl – Aye, Alderman Bloemker – Aye, Alderwoman Wilson – Aye, Alderman Atkins – Aye, Alderman Sarver – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2872-20 approved first reading.

7. Bill No. 2873-20, Creation of a Parks and Stormwater Sales Tax Fund – 1st Reading

Alderman Chevalier moved to approve Bill No. 2873-20, approving the creation of a Parks and Stormwater Sales Tax Fund to account for the receipt of and expenditures from the 1/2-cent Parks and Stormwater Sales Tax and to keep that allocation separate from any other monies. 1st reading by title only. Alderwoman Wilson seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Bloemker – Aye, Alderman Ulledahl – Aye, Alderman Chevalier – Aye.
Alderwoman Wilson – Aye, Alderman Sarver – Aye, Alderman Atkins – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2873-20 approved first reading.

8. Bill No. 2874-20, Destruction of Records

Alderman Chevalier moved to approve Bill No. 2874-20, authorizing staff to proceed with the destruction of certain finance and police records as authorized by the retention and destruction schedule approved by the Secretary of State's Office. The Finance Department desires to destroy audited accounts payable and accounts receivable records dated November 1, 2017 through October 31, 2018. The Police Department desires to destroy police records dated 2006-2014. These records are not part of an investigative file/report and meet the minimum retention period. 1st reading by title only. Alderman Atkins seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Sarver – Aye, Alderwoman Wilson – Aye, Alderman Ulledahl – Aye,
Alderman Chevalier – Aye, Alderman Atkins – Aye, Alderman Bloemker – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2874-20 approved first reading.

9. Resolution 835, Amending the Contract with A3G

Alderman Chevalier moved to approve Resolution 835, amending the contract with A3G for reconfiguration design and construction administration of renovations for the lobby area, restrooms, copier area and administrative side of City Hall. Alderwoman Wilson seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 835 approved.

10. Resolution 836, Liquor License for Rebecca Hofmeister

Alderman Chevalier moved to approve Resolution 836, approving a liquor license for Rebecca Hofmeister, doing business as White Iron Ridge, LLC located at 815 East 92 Highway. Alderman Atkins seconded the motion.

No discussion.

The Board concurred with utilization of administrative leave for poll work service.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 836 approved.

11. Resolution 837, Liquor License for David Cox

Alderman Chevalier moved to approve Resolution 837, approving a liquor license for David Cox, doing business as Humphrey’s Sports Bar & Grill, located at 111 North Bridge Street. Alderwoman Wilson seconded the motion.

No discussion.

Ayes –6, Noes – 0, motion carries. Mayor Boley declared Resolution 837 approved.

12. Resolution 838, Final Plat, Greyhawke at the Lake Phase 3B

Alderman Chevalier moved to approve Resolution 838, approving the final plat for Greyhawke at the Lake Phase 3B. Alderman Ulledahl seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 838 approved.

13. Resolution 839, Litigation and in the Alternative Annexation of Certain Lands

Alderman Chevalier moved to approve Resolution 839, authorizing litigation and in the alternative annexation of certain lands and calling a public hearing November 17 concerning said proposed involuntary annexation pursuant to §71.015 R.S.MO. Alderman Sarver seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 839 approved.

14. Resolution 840, August CARES Expenditures

Alderman Chevalier moved to approve Resolution 840, approving eligible expenditures incurred between August 1, 2020 and August 31, 2020 totaling \$43,183.69 in the CARES Act Stimulus Fund. Alderman Ulledahl seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 840 approved.

OTHER MATTERS BEFORE THE BOARD

15. Public Comment

None

16. Appointment

Mayor Boley nominated Garold Elston for the Economic Development Committee for a three-year term.

Upon roll call vote via teleconference:

Alderman Atkins – Aye, Alderman Sarver – Aye, Alderwoman Wilson – Aye,
Alderman Ulledahl – Aye, Alderman Chevalier – Aye, Alderman Bloemker – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Garold Elston a member of the Economic Development Committee.

17. New Business from the Floor

None

18. Adjourn

Alderman Bloemker moved to adjourn. Alderman Atkins seconded the motion.

Ayes – 6, Noes – 0, motion carries via teleconference. Mayor Boley declared the regular session adjourned at 7:20 p.m.


Linda Drummond, City Clerk


Damien Boley, Mayor